

**Bessborough Home & School/School Council**  
**Executive Meeting**  
**5 June 2018, 7:30-9:00pm**

**Present:**

1. Robyn Israel
2. Celine Smith
3. Cabrina Skillen
4. Laura Rumble
5. Alison Steinman
6. Christine Davis
7. Lisa Suutari
8. Kristine Locklin

**Welcome & Introduction:**

**1. Meeting called to order at 7:45pm**

**2. Minutes of March 6th Exec Meeting**

- Lisa moved to adopt, Robyn seconded, passed unanimously

**3. Financial Update (Lisa):**

- Reviewed the proposed operations budget for 2018/19 (Document available for viewing)
- It is typical that the budget for next year is approved in June so we can hit the ground running in September
- Overall, the operating costs will decrease by \$500.00 next year
- The account minimum balance will stay at \$1500.00 - this will avoid additional and unwanted bank fees
- H&S Executive discretion is down to \$500 from \$1500 due to school council and H&S rules
- **Vote:** 2018/19 Operations budget was passed unanimously.
- Enrichment budget - teachers have largely spent their classroom allocations. This is better than last year.
- Discussion about banners - \$435.00 + tax for 2
- Could we order 2 more banners? Mayfair and Men with Axes
- **Action:** Robyn will find out what the cost is for 2 more
- Money that was allocated to the creation of an outdoor classroom was reallocated to the purchase of the intermediate Empower Reading program
- Revenue Year to date is not complete - Mayfair \$\$ is still coming in and not closed yet
- We still need to collect more cheques for Mayfair sponsorship
- Pizza lunch is a very successful fundraising tool
- Could we do more pizza lunches? It is already done for next year

- **Bring forward next year:** Add more Pizza lunches
- The operating budget will be brought forward next week at the H&S General Meeting
- **Bring forward next year:** Change Mayfair to Saturday?

#### **4. 2018/The Road to September**

- Next year there will be a standing agenda for the meetings and no presentation deck will be prepared
- Kristine will continue with Mayfair
- Cabrina and Lauren will continue with Social Series
- Shari Salter may be able to help? Robyn will contact to inquire
  
- **Missing Roles for next year:**
- Lunch programs - no one has stepped forward
- They will not be available in 2018/19
- The Chair position remains open
- We will do a call out in the fall
- Robyn will provide 4 Executive Meeting dates
  
- **Hot Lunch** - We will move back to the Lunch Lady after a disappointing year with Rose Reisman - inflexible time lines
- **Action Item:** Cabrina will continue to coordinate hot lunches

**Meeting was adjourned at 9:10pm**